Registration Walk-Through

You’ve decided on your camp. You’ve decided on your week. You’re ready to register! To do so, first, click the Register button for the camp you want, found in the Register Now section of the Goshen Registration page.

This will take you to a page on our registration website, ScoutingEvent.com. (You may hear some folks, especially around Council, call it Black Pug, since that’s the company that manages it.)

Click on the register button next to your chosen week.
This will bring you to the next page. Here, it will ask for the number of youth and adults. To reserve your spot, you only need to select 1 youth (and 1 adult for Webelos Camps). You may add more if you choose. Only add the number of campers you are ready to pay for in full at this time. There will be a chance to enter the estimated number of youth and adults you plan to bring in a different step.

If you are registering your Scout as a Provisional Scout (attending without their unit), please make sure you select “Provisional Scout” (all weeks) or “Trail to Eagle (Provisional Scout)” (Week 6 only).

Once you’ve made your selection, click register.
You’ll be brought to a sign in screen. Fill in your information and register as a guest.

This will take you to your registration. Fill in the rest of the information in the Registration Contact form. This will include the estimated number of youth and adults you plan to bring. The camp will reserve spaces for you units based on the estimates you provide. Please estimate the number of adults based on the maximum number of adults you will have at any given time.
Once you’ve filled in the information, you’ll notice that the red alert icons change to green check marks (1).

Click on the next tab – Attendees (2) – to proceed. This screen is where you will add and manage attendees. For now, you should only have 1 youth and maybe 1 adult. Both will be labeled “Not booked” and say “Information Needed”. Click on the Attendee’s name to toggle open and close their form and add their information. You may use placeholder information, just remember to change it to an actual attendee when you know who the attendees are going to be.
Once you’ve entered the information, the red alert icons should become green check marks (1). Click on the Checkout button (2) to go on to the next step.

If you’re registering an adult, you’ll notice that your adult price has been automatically discounted (1). Your spot is not reserved until you’ve booked at least one youth. To do so, click on Begin Checkout (2).
Make sure you’ve read the Cancellation (Refund) Policy.

Make sure your billing information is correct.
There are two payment options. Credit Card payments have a 3% convenience fee. E-Checks do not have any additional convenience fee. Before you click Book Registration, please make sure you have reviewed the Registration Summary (circled area on the left-hand side).

Once you have clicked Book Registration, today’s date will appear under Booking Date for all your attendees. You’ve now reserved your spot for camp!

You will receive a confirmation email. This will also contain a link to get back into your registration at any time. If you lose that email, you can use the Lookup Registration link at the top of the initial scoutingevent.com (Black Pug) registration page to log back into your account using your email address and your registration number.